Meeting Attendance

**Commission Members**
- Roxanne Hemphill – Chairperson
- Bill Butts – Vice Chairperson
- Lindey Camerata
- Leslie Dickson
- Scott Sirchio
- Judi Olinger
- Martina Hatley
- Pam Reed – Council Liaison

**Town Staff**
- John Breeding – Director of Planning & Zoning
- Barney Quinn – Town Engineer/Inspector
- Debra Clinton – Planning & Zoning Review Coordinator

**Others**
- Tom McCarron – Town Attorney

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**Commission Members Absent**

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1. **CALL TO ORDER**
   The meeting was called to order at 7:00 p.m. by Roxanne Hemphill, Chairperson, who also led the Commission in the Pledge of Allegiance.

2. **APPROVAL OF MINUTES**
   MOTION: Bill Butts moved to approve the minutes for the June 29, 2020 Planning Commission meeting. Seconded by Scott Sirchio. Vote: All in favor, none opposed.

3. **CITIZEN COMMENTS** (for items not on the agenda)
   None

4. **CARROLL /FREDERICK COUNTY PLANNERS**
   **Carroll County Planner – Hanna Weber** – Hanna informed the Planning Commission the Employment Campus rezoning will be heard at the Carroll County Planning Commission on August 18, 2020. The Transportation Master Plan is complete and will be presented on July 28, 2020.

   **Frederick County Planner – Tim Goodfellow** – Tim updated the Planning Commission on two plans. The Sugarloaf Area Plan and the South Frederick Corridor Plan is still moving forward by the Frederick County planning team.
5. SITE PLANS/ SUBDIVISIONS/ SIGN PERMIT REVIEWS/ SIGN PRESENTATIONS/ DEVELOPMENT PROJECTS

➢ Twin Arch Business Park, Section 4, Lot 16A, Concept Site Plan, S-19-0031. Concept Site Development Plan for the Priority Install, LLC. Scott Sirchio motioned to recommend conditional approval of the Concept Site Development Plan for Lot 16A of the Twin Arch Business Park. Section 4 subject to all Town and County review agency comments being addressed. Seconded by Bill Butts. Vote: All in favor, none opposed.

➢ Twin Arch Business Park, Section 4, Lots 14A & 16A, Amended Final Plat, AP-19-0073 Bill Butts motioned to recommend approval of the Twin Arch Business Park, Section 4, Lots 14A & 16A, Amended Final Plat, AP-19-0073 with the condition that applicant addresses all final County and Town agency comments. Seconded by Scott Sirchio. Vote: All in favor, none opposed.

6. NEW BUSINESS

➢ None

7. DISCUSSION


8. REPORTS/OTHER BUSINESS/WORK PLAN ITEMS

➢ Council Liaison Report - Mount Airy Inclusive Playground
Pam Reed, Council Liaison, introduced as a 2 or 3 phase playground. A grant for the first phase was received. This will cover about two-thirds of the playground equipment and the
pavilion. The next phase will be additional playground equipment and potentially an amphitheater. The ideal is this would be Mount Airy’s first ADA compliant, universally designed playground for ages 0-99 regardless of ability. There will be equipment for sensory, climbing, athletic, visual, with wheelchair and stroller accessibility.

➢ Zoning Administrator Report
The Zoning Administrator approved 40 permits with a revenue of $21,927.12 for the month of June 2020.
   Carroll County Building Permits 19
   Town of Mount Airy Permits 21

➢ Other Business - None

9. PENDING FUTURE PROJECTS
➢ Next Planning Commission Meeting Date – Monday, August 31st, 2020 at 7 p.m. This meeting will be held via ZOOM Meeting and Facebook LIVE, or TBD.

10. ADJOURNMENT

➢ Motion to adjourn by Scott Sirchio. Seconded by Bill Butts. Vote: All in favor, none opposed. Roxanne Hemphill, Chairperson, adjourned meeting at 8:00 p.m.

Submitted by Roxanne Hemphill, Chairperson

Prepared by Debra Clinton

Signature