



To: Recreation and Parks Board

From: Gina Campanile, Director of Community Development
Ashley Collier, Parks and Events Coordinator, Parks Naturalist
Nancy Hernandez, Parks Attendant

Re: Staff Report – March 18, 2021

Nottingham Trail

The Town staff met with the HOA (1/20) to discuss the trail to be deeded to the Town as a precursor to the release of the developer's bond. This is a part of the overall hiker/biker trail mosaic. Nottingham is not planning to build their portion of the trail all the way to Locksley Lane in exchange for the Developer to improve an existing playground. The Developer is still required to build the Town's portion of the trail along Town property, connecting the WWTP access road to Longbow Road. Town Council agreed to modify Public Works Agreement (7/20).

*Next Step is for the Developer to build the improvements. The Town is constructing the portion of the trail for which it is responsible.

Prospect Park Pickleball Court

- Public Works has on their schedule to line the rear pickleball court this fall
- Two signs with pickleball court rules are installed

Rails to Trails Town View Boardwalk Project

- Century Engineering has completed their design and Dam Safety is reviewing.
- Bid package has been approved by SHA

Rails to Trails West of Main – CSX Acquisition

- Town staff received two updated appraisals as required by POS grant.
- Acquisition projects are eligible for 100% reimbursement of expenses related to land acquisition in the Program Open Space grant funding and MD Capital Miscellaneous Grant funding already obtained.
- Received MD Capital Project Grant Agreement for \$300,000 and sent to CSX for signatures (week of 11/2/2020)
- Submitted final purchase agreement to CSX along with deposit. (1/25/2021). Expect fully ratified agreement within 30 days
- Town staff submitted all paperwork to Frederick County and state POS officials for POS reimbursement for the purchase
- Received the State Clearinghouse Review Process Acknowledgment letter 2/17/2021
- **Council approves minor changes to purchase agreement (3/1/2021). Fully executed agreement 3/16/2021**

Railyard Acquisition

The preliminary application to seek Program Open Space funding to acquire the Gallagher railyard property was submitted in May and preliminary approval was given for ¼ of the Carroll County town funding allotment or \$74,603.

- Received both appraisals and sent to MD DNR POS contact Margaret Lasher. Had phone call with MS. Lasher on 1/15/2021. She will hold application and allocation open until Town confirms how they will proceed.

Summit Ridge – Paving for ADA Accessibility

Project completed.

Summit Ridge Playground Repairs

- Received feedback from citizen regarding poor condition of Summit Ridge playground including photographs
- Staff met with Public works to determine next steps. Decided to:
 - Remove horizontal loop bar and replace. – completed.
 - Brace up the landing that had broken welds with aluminum L channel - completed
 - ordered 1 gal. of rubberized coating that the manufacturer recommends and testing to see how well that works on equipment – ordered but not yet received

Summit Ridge Fence Project

Discussed in New Business

Trail Cams

Ordered and received. The trail camera system installed at Windy Ridge Park. Currently setting up data plan.

Twin Arch Crossing Basketball Court Tiles Repair

Completed

Watkins Park Inclusive Playground

- Board of Public Works approved request
- Playground equipment and pavilion have been ordered and equipment deposit made.
- Pavilion permit application has been submitted to Carroll County and is in the approval process
- Received digital structural calculations for pavilion from Playground Specialists. Staff has forwarded to County along with some additional information requested next week (week of October 19th)
- Addition load requirement received from Carroll County (CC). Informed Playground Spec and received new design. Forwarded to CC (11/6/2020)
- Harry Holmes, owner of Altimate Electric, has offered to disconnect the existing panel board and reinstall a new outdoor one (similar arrangement as at the caboose) free of charge. He wants to give back to the community and is excited to know there will be a new pavilion and playground going in place of the skate park which he spent many days bringing his kids there.
- Pre-construction meeting 3/5/2021
- Asphalt preparation began 3/8/2021
- Installation scheduled to begin March 22, 2021 with private ribbon cutting ceremony April 4, 2021
- The Town has applied for the Community Parks and Playgrounds grant for FY 2022 to complete phase II of the playground. Phase II has been priced at \$230,598.60 of which up to 75% can be covered by the grant.

Wildwood Park Senior Fitness Area

Recreation and Parks board recommended not proceeding with project.

Wildwood Park Fountain

“Up and running by spring,” according to Public Works

Windy Ridge Boardwalk Project

- Applied for Recreational Trails grant for designs of two boardwalks to traverse the low lying and often flooded portion of the East West Park/Windy Ridge Trail in May of 2020.
- Contacted program administrator on 10/9/2020 for update. Was informed that grant program is, “... in a bit of a holding pattern while details from the continuing resolution are worked out.” They were hoping to get a timeline out for announcement the week of October 12th
- We received notice that the town did not receive the Recreational Trails grant – 11/25/2020

Changes since last month