

Meeting Attendance

Commission Members

Roxanne Hemphill – Chairperson
Bill Butts – Vice Chairperson
Leslie Dickinson
Lindey Camerata
Scott Sirchio
Martina Hatley
Pam Reed – Council Liaison

Town Staff

John Breeding – Director of Planning & Zoning
Barney Quinn – Town Engineer/Inspector
Debra Clinton – Planning & Zoning Review Coordinator
Gina Campanile-Director of Community Development

Commission Members Absent

Judi Olinger

Others

Tom McCarron – Town Attorney

1. CALL TO ORDER

The meeting was called to order at 7:00p.m. by Roxanne Hemphill, Chairperson, who also led the Commission in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

MOTION: Bill Butts moved to approve the minutes for November 30, 2020. Seconded by Scott Sirchio. Vote: All in favor, none opposed.

3. CITIZEN COMMENTS (for items not on the agenda)

Steve Demotor shared the results of the 2020 Community Survey. This survey can be viewed on the Town of Mount Airy’s website. www.mountairymd.gov

4. CARROLL /FREDERICK COUNTY PLANNERS

Carroll County Planner – Hanna Weber – Hanna informed the Town of Mount Airy Planning Commission the request for the Employment Campus EC-13-2020-0030 was denied. On March 3, 2021 at 6:00 p.m. the County Planning Commission will be discussing the H/L Annexation. On March 4th, 11th, and 18th the County Commissioners will be discussing the H/L Annexation at their open session, this is open to the public.

Frederick County Planner – Tim Goodfellow – Not in attendance.

5. SITE PLANS/ SUBDIVISIONS/ DEVELOPMENT PROJECTS

➤ None

6. NEW BUSINESS

- None

7. INTRODUCTION/ DISCUSSION/ RECOMMENDATION

- **Ordinance No. 2020-30 – Creation of a new section 98-62 entitled - Development Rights and Responsibilities Agreement (DRRA).** Tom McCarron presented the ordinance to the Planning Commission. Leslie Dickinson motioned to recommend to the Town Council that they approve this ordinance with the changes suggested by Council Person Munder that it applied to all zones in the town. Seconded by Bill Butts. Vote: All in favor, none opposed.
- **2023 Master Plan - Timeline and Scheduling of work sessions and referrals to all other Town Commission members.** John Breeding is recommending all Town Commissions participate in the preparation of the 2023 master plan. Planning Commission members agreed to have a monthly master plan work session on the first Thursday of the month until completed.

8. REPORTS/OTHER BUSINESS/WORK PLAN ITEMS

- **Zoning Administrator Report**

The Zoning Administrator approved 44 permits for the months of November and December, 2020 with a revenue of \$147,179.35. Year 2020 Permits issued was 249 with a total revenue of \$676,089.07

Carroll County Building Permits	15	Year Total	121
Town of Mount Airy Permits	29	Year Total	128

- **Council Liaison Report**

None

- **Other Business**

None

10. FUTURE ITEMS

- **2023 Master Plan Schedule -** Work session monthly meetings will be the 1st Thursday of every month from 6:00 p.m. to 9:00 p.m. via ZOOM webinar starting February 4, 2021.
- **Next Planning Commission Meeting Date**
Monday, February 22, 2021 at 7:00 p.m. This meeting will be held via ZOOM webinar and Facebook LIVE, or TBD.

11. ADJOURNMENT

- Motion to adjourn by Leslie Dickinson. Seconded by Lindey Camerata. Vote: All in favor, none opposed. Roxanne Hemphill, Chairperson, adjourned meeting at 8:20 p.m.

Submitted by Roxanne Hemphill, Chairperson

Prepared by Debra Clinton

Signature