

Meeting Attendance

Commission Members

Roxanne Hemphill - Chairperson
Bill Butts – Vice Chairman
Leslie Dickinson
Scott Sirchio
Martina Hatley
Karl Munder– Council Liaison

Town Staff

John Breeding - Director of Planning &
Zoning
~~Barney Quinn – Town Engineer/Inspector~~
Debra Clinton - Planning & Zoning
Review Coordinator

Commission Members Absent

Others

Thomas McCarron – Town Attorney

1. CALL TO ORDER

The meeting was called to order at 7:01p.m. by Bill Butts who also led the Commission in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

MOTION: Scott Sirchio moved to approve the minutes for July 26, 2021. Seconded by Leslie Dickinson. Vote: All in favor, none opposed.

3. CITIZEN COMMENTS (for items not on the agenda)

None

4. CARROLL /FREDERICK COUNTY PLANNERS

Carroll County Planner – Hanna Weber – Hanna was not in attendance but did submit a memorandum to update the Planning Commission. The County Planning Commission is still discussing the Residential Text Amendment. Transmittal of the text as well as the two rezoning applications in the Eldersburg area to the Board of County Commissioners is expected in the coming weeks. The Fall Water and Sewer Amendment application deadline is September 6, 2021. Ongoing work with the Countywide Transportation Master Plan, a second survey will be crafted and available to the public in the coming months.

Frederick County Planner – Tim Goodfellow – Tim was not in attendance.

5. SITE PLANS/ SUBDIVISIONS/ DEVELOPMENT PROJECTS

None

6. NEW BUSINESS

- None

7. INTRODUCTION/ DISCUSSION/ RECOMMENDATION

- **Ordinance 2021-17 Proposed Text Change §25-3 Zoning Map Amendment (Tap Map, Grid, Parcel0 (75,11,4) & (601,9,1423) to MXD** – Scott Sirchio moved to give a favorable recommendation to the Town Council. Seconded by Roxanne Hemphill. Vote 4-1, Leslie Dickinson - Nay.
- **Ordinance 2021-18 Proposed New Code Section §112-19.1 Wireless Facilities – Related to all zoning districts** – Scott Sirchio moved to give a favorable recommendation to the Town Council. Seconded by Leslie Dickinson. Vote: All in favor, none opposed.

8. REPORTS/OTHER BUSINESS/WORK PLAN ITEMS

- **Zoning Administrator Report**
The Town Zoning Administrator approved 20 permits with a revenue of \$21,517.66 for the month of July 2021.
- **Council Liaison Report**
None
- **Other Business**
2023 Town Master Plan – The next work session is scheduled for Thursday, October 7, at 6:00 p.m. This work session will be held at the Town Hall.

10. FUTURE ITEMS

- **Next Planning Commission Meeting Date**
Monday, September 27, 2021, at 7:00 p.m. This meeting will be held at the Town Hall, or tbd.

11. ADJOURNMENT

- Bill Butts adjourned meeting at 8:50 p.m.

Submitted by Bill Butts

Prepared by Debra Clinton

Signature