1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

   Documents:
   
   PARKS AND REC MEETING MINUTES.PDF

3. CHAIRMAN'S REPORT: Mike

4. COUNCILMEMBER'S REPORT: Karl

5. GUESTS AND PRESENTATIONS

6. TOWN STAFF REPORT: Gina/Ashley/Nancy

   Documents:

   RECREATION AND PARKS STAFF REPORT - 17 DECEMBER.PDF

7. UNFINISHED BUSINESS

   7.I. Wildwood Park Fitness Equipment
       Additional information has been provided:
       
       • Map of the park with rough location indicated
       • Street views of the proposed pad locations
       • Spec sheets for the equipment

       Documents:

       WILDWOOD PARK GOOGLE MAP .PNG
       PAD SITE OPTIONS.PNG
       FITNESSEQUIPMENT.PDF

   7.II. Windy Ridge Mountain Biking Trails

       Notes from staff:

       • Greenstone Trailcraft, LLC proposal for a bike trail design at Windy Ridge - $5,500.
       • We could recommend adding to FY2022 budget. In order to complete the project before June 30, 2021 using Town
         money would require a budget amendment approved by Town Council.
       • “People for Bikes” would cover up to $10,000 and 50% of a project. The Letter of Interest is due January 22, 2021, full grant
         application due April 9 and award May 28th - HTTPS://PEOPLEFORBIKES.ORG/GRANT-GUIDELINES/

     <!--[if !supportLists]-->-
     
     Documents:

     PHASE 1 MAP.PDF

8. NEW BUSINESS

9. UPCOMING EVENTS

   9.I. National Anthem Played On Main Street - Fridays At Noon
       Christmas music playing daily 11:00 AM- 7:00 PM
9.II. Limited Supply Of The Official 2020 Town Ornament
Just 6 days left to purchase the Town of Mount Airy ornament and only about 20 left! Order online at mtairyornaments.com. Limited pickup times available at Town Hall or have them shipped to your house for via USPS.

9.III. Santa Page Coloring Contest
There was a Santa Page Coloring contest included on the inside back page of the December 2nd edition of the Messenger. The coloring page can also be downloaded from the Town's website. There are two age categories, Five and Under and Six to Eight. Entries may be dropped off at Blossom and Basket Boutique, mailed to or dropped off at Town Hall (P. O. Box 50/110 S. Main Street) or emailed to contests@mountairymd.gov.

9.IV. I Heart Mount Airy Show - December 30

9.V. MAMSA December Events
Carriage rides provided by MAMSA 12/17 (tonight), and 12/24 (5-9pm)
Candy Cane Crawl 12/17 (tonight) and 12/24, 5-8:00 pm
Brunch with Santa 12/19 10:00 AM - 1:30 PM

Full details are on the MAMSA website:
HTTPS://WWW.MOUNTAIRYMAINSTREET.ORG/UPCOMING-EVENTS

9.VI. $Hop $Mall - Can We Do Even Better? Zoom Meeting
Town Mount Airy is inviting you to a scheduled Zoom meeting.

   Topic: Shop Small Contest Business Feedback
   Time: Jan 5, 2021 10:00 AM Eastern Time (US and Canada)

   Join Zoom Meeting
   https://us02web.zoom.us/j/6156477651?pwd=ak1XbmprdFBUQnRZOWszWU91VHdyUT09

   Meeting ID: 615 647 7651
   Passcode: 1
   One tap mobile
   +13017158592,,6156477651#,,,,,,0#,,1# US (Washington D.C)
   +16465586656,,6156477651#,,,,,,0#,,1# US (New York)

10. ADJOURNMENT
Parks and recreation meeting minutes
November 19th meeting

Attendance: Board Members: Chairman Mike Riegel, Marc Mignogna, Drew Heck, Heather Hobbs, Scott Rieland, Ryan McCulley, George Guevara, Councilman Munder
Town Staff: Ashley Collier Parks and special events coordinator, Nancy Hernz Parks Attendant
Press: Tony Burke Mount Airy Messenger

The meeting was called to order at 7:01 following with the Pledge of Allegiance
The October minutes were approved
Chairman Comments: Waived report
Council Report: Councilman Munder reported the council meeting was held on November 2nd. He stated that that there were votes on on going projects. The next meeting will be December 7th.

Guests:
Jacob Bloch: Eagle Scout Troop 460: Discussed the 8x8 checkerboard, spoke with PW and beautification. Agreed summit ridge park next to playground will be good area. Storage box will be located in safe area.
Come play with me relay proposal: Pam Reed with Avas t 21 foundation and Jayde Kelly proposed a relay event in the park to raise $ for the ADA playground. There would be groups of 5 people, stay overnight in the park, food trucks, activities at night, kickoff event and sunrise event. There would also be scout stations along the path. Heather made motion pending updates all in favor

Staff Report:
Propect Pickle ball signs: Signs Installed
Rails to trails Dam: Reviewed and approved
CSX moving along
Railyard Acq: In progress
Trail Cams: Ordered and received
Twin Arch Repairs: Completed

Announcements
Caboose closed until further notice. Town staff encouraged to telework, dog park access areas closed for winter to preserve grass. Watkins bathroom closed due to rising covid cases.
Twin Arch Brittany manor update: Finishing touches are being done in agreement with Brittany Manor
Field Allocations: Sent emails to Mayaa and FCLL. Mayaa came back with projection, FCLL will not need diamond field. Legion anticipates 4 temas, Twin Ridge upper field has conflict.

Unfinished Business:
Mountain bike trail: Received best from Greenstone trail craft, formal proposal will start in December. Cost will be $5,500.00, will take few months. Grant called peoples bike was updated for spring 2021 cycle. Would cover up to 10 grand and 50% of project. Letter of interest is due 1/22/21. Full grand ap is due 4/9 and award on 5/28.
Wildwood Fitness: Concern from Tina Swanson chairwoman of beautification that it would clutter park. 2 wildwood residents said they do not want it, town staff distributed by hand to the community and talked to them. Timeline before the end of January, could push to spring
Parks project: All benches going in, new black medal ones

New Business:
Survey results- In
List of park enhancements: Organization reached out to fund a park in honor of someone
First staff kickoff budget meeting: Departmental reviews in February, parks budge review in early April
December meeting: Pending info on wildwood
Ashley went over the upcoming events
Drew made motion to adjourn Marc 2nd all in favor

Respectfully,
Marc Mignogna

The meeting ended at 9:23. The next meeting will be on December 17th at 7:00 Zoom format and live on facebook.
To: Recreation and Parks Board  
From: Gina Campanile, Director of Community Development  
       Ashley Collier, Parks and Events Coordinator, Parks Naturalist  
       Nancy Hernandez, Parks Attendant  
Re: Staff Report – December 17, 2020  

Prospect Park Pickleball Court  
- Public Works has on their schedule to line the rear pickleball court this fall  
- Two signs with pickleball court rules are installed  

Rails to Trails Town View Boardwalk Project  
- Dam Safety has reviewed and approved project alterations initial design.  
- Additional fee for engineering has been approved and Century Engineering is working on redesigning the portion of the project that will be installed over the dam  

Rails to Trails West of Main – CSX Acquisition  
- Final purchase agreement prepared to be signed. Signature triggers a 150-settlement deadline.  
  Attempting to get funding in place in advance of the deadline.  
  - Town staff has sought updated appraisals as required by POS grant. One has been returned and other is due early January  
  - Acquisition projects are eligible for 100% reimbursement of expenses related to land acquisition in the Program Open Space grant funding and MD Capital Miscellaneous Grant funding already obtained.  
  - Received MD Capital Project Grant Agreement for $300,000 and sent to CSX for signatures (week of 11/2/2020)  

Railyard Acquisition  
The preliminary application to seek Program Open Space funding to acquire the Gallagher railyard property was submitted in May and preliminary approval was given for ¼ of the Carroll County town funding allotment or $74,603.  
  - Received on appraisal and waiting for second  

Summit Ridge – Paving for ADA Accessibility  
Project completed.
Summit Ridge Playground Repairs

- Received feedback from citizen regarding poor condition of Summit Ridge playground including photographs
- Staff met with Public works to determine next steps. Decided to:
  - Remove horizontal loop bar and replace. – completed.
  - Brace up the landing that had broken welds with aluminum L channel - completed
  - ordered 1 gal. of rubberized coating that the manufacturer recommends and testing to see how well that works on equipment – ordered but not yet received

Trail Cams

Ordered and received. The trail camera system will be installed in their semi-permanent location in Windy Ridge by the first week of January.

Twin Arch Crossing Basketball Court Tiles Repair

Completed

Watkins Park Inclusive Playground

- Board of Public Works approved request
- Playground equipment and pavilion have been ordered and equipment deposit made.
- Pavilion permit application has been submitted to Carroll County and is in the approval process
- Received digital structural calculations for pavilion from Playground Specialists. Staff has forwarded to County along with some additional information requested next week (week of October 19th)
- Addition load requirement received from Carroll County (CC). Informed Playground Spec and received new design. Forwarded to CC (11/6/2020)
- Since the playground equipment is coming from Germany, expected delivery is after January 1.
- Installation window is three weeks
- Installation window will be scheduled when there is a constant 40 degrees and rising temperature
- Staff is working on replacing existing electrical panel in old shed and then demolishing the shed

Wildwood Park Senior Fitness Area

Added as a separate agenda item to discuss

Wildwood Park Fountain

“Up and running by spring,” according to Public Works

Windy Ridge Boardwalk Project

- Applied for Recreational Trails grant for designs of two boardwalks to traverse the low lying and often flooded portion of the East West Park/Windy Ridge Trail in May of 2020.
- Contacted program administrator on 10/9/2020 for update. Was informed that grant program is, “... in a bit of a holding pattern while details from the continuing resolution are worked out.” They were hoping to get a timeline out for announcement the week of October 12th
- **We received notice that the town did not receive the Recreational Trails grant – 11/25/2020**
Changes since last month
Air Strider

Product # ASKI
Actual equipment may look different than shown due to design upgrades. This equipment is designed for individuals weighing up to 330 lbs.

**Dimensions:**
53”L x 23”W x 59”H

**Color:**
Green & Almond

**Weight:**
155 lbs

**Assembly:**
N/A

Warranty:
Limited 5 year warranty on steel posts, welds, bars, and metal accessories. Limited 2 year warranty on bearings, clamps, and rubber parts.

Product Specification:
TriActive USA’s ASKI Assumes usage of American standard size tubing, namely 1-1/2” x 3” rectangular tubing x 11ga, 1-1/4” OD x 11ga tubing, 1-1/2” Sch. 40 pipe, 2” Sch. 80 pipe, ¼” hot rolled flat stock. TriActive USA Fitness Equipment does not include any of the following: exposed cables, hydraulics or plastic seating.

Powder Coating Specification:
Powder coating thickness 6-8 mils. Coatings are tested for 1000 hours of salt spray resistance. Pre-treated, iron phosphate applied, zinc powder applied, functional powder applied, and final TGIC powder coat is applied to provide outstanding weathering capabilities.

Option:
When equipment is sold to corrections customers, it’s constructed with non-removable, break away, tamper resistant hardware.
Rowing Machine

Product # ROWR
Actual equipment may look different than shown due to frequent design upgrades. This equipment is designed for individuals weighing up to 330 lbs.

**Dimensions:**
52”L x 32”W x 32”H

**Color:**
Green & Almond

**Weight:**
110 lbs

**Assembly:**
N/A

**Warranty:**
Limited 5 year warranty on steel posts, welds, bars, and metal accessories. Limited 2 year warranty on bearings, clamps, and rubber parts.

**Metal Specs:**
TriActive USA’s ROWR assumes usage of American standard size tubing, namely 1-1/2” x 3” rectangular tubing x 11ga, 2” x 2” square tubing x 11ga, 1-1/2” OD round tubing x 11ga, 1-1/4” OD round tubing x 11ga, and 1/4” hot rolled flat bar. TriActive USA Fitness Equipment does not include any of the following: exposed cables, hydraulics or plastic seating.

**Powder Coating Specs:**
Powder coating thickness 6-8 mils. Coatings are tested for 1000 hours of salt spray resistance. Pre-treated, iron phosphate applied, zinc powder applied, functional powder applied, and final TGIC powder coat is applied to provide outstanding weathering capabilities.

**Option:**
When equipment is sold to corrections customers, it’s constructed with non-removable, break away, tamper resistant hardware.
Ti-Chi Spinners

Product # TCHI
Actual equipment may look different than shown due to design upgrades. This equipment is designed for individuals weighing up to 330 lbs.

**Dimensions:**
41”L x 45”W x 52”H

**Color:**
Green & Almond

**Weight:**
171 lbs

**Assembly:**
N/A

**Warranty:**
Limited 5 year warranty on steel posts, welds, bars, and metal accessories. Limited 2 year warranty on bearings, clamps, and rubber parts.

**Product Specification:**
TriActive USA’s TCHI Assumes usage of American standard size tubing, namely 3” x 3” square tubing x 11ga, 1-1/2” x 3” rectangular tubing x 11ga, 2” Sch. 80 pipe, ¼” hot rolled flat stock. TriActive USA Fitness Equipment does not include any of the following: exposed cables, hydraulics or plastic seating.

**Powder Coating Specification:**
Powder coating thickness is 6-8 mils. Coatings are tested for 1000 hours of salt spray resistance. Pre-treated, iron phosphate applied, zinc powder applied, functional powder applied, and final TGIC powder coat is applied to provide outstanding weathering capabilities.

**Option:**
When equipment is sold to corrections customers, it’s constructed with non-removable, break away, tamper resistant hardware.
Accessible Multi Gym

Product # MGYM
Actual equipment may look different than shown due to design upgrades. This equipment is designed for individuals weighing up to 330 lbs.

Dimensions:
52”L x 54”W x 54”H  
Base: 41”L x 41”W x 44”H
Color:
Green & Almond
Weight:
203 lbs
Assembly:
N/A

Warranty:
Limited 5 year warranty on steel posts, welds, bars, and metal accessories. Limited 2 year warranty on bearings, clamps, and rubber parts.

Product Specification:
TriActive USA’s MGYM Assumes usage of American standard size tubing, namely 1-1/2” x 3” rectangular tubing x 11ga, 3” x 3” rectangular tubing x 11ga, 1-1/4” OD round tubing x 11ga, 2” Schedule 80 pipe, 1-1/2” Schedule 80 pipe, and 1/4” hot rolled flat bar. TriActive USA Fitness Equipment does not include any of the following: exposed cables, hydraulics or plastic seating.

Powder Coating Specification:
Powder coating thickness 6-8 mils. Coatings are tested for 1000 hours of salt spray resistance. Pre-treated, iron phosphate applied, zinc powder applied, functional powder applied, and final TGIC powder coat is applied to provide outstanding weathering capabilities.

Option:
When equipment is sold to corrections customers, it’s constructed with non-removable, break away, tamper resistant hardware.