

**Streets and Roads Commission
Meeting Minutes
October 22, 2009**

Commission members in attendance: Chair, Dawn Adair Johnson; Vice Chair, Bryan Pelino; Fred Goundry; Dave Blais and Mark Moxley.

Citizens: Mary Jane Wilson, Elaine Dean, David Adams with Van Mar Associates.

I. Call to Order: The meeting was called to order at 7:32 p.m.

II. Announcements & Administrative matters:

Notes from the Chair:

Chair, Dawn Adair Johnson explained that she has been in discussion with the Planning and Zoning Commission about the new plans for sidewalk and other improvements for downtown and she will be attending the next Planning meeting to go over comments from the Streets and Roads Commission.

Department Report (presented by Moxley):

Trees growing on the shoulders of Center Street were cut back out of roadway. Street sweeping continued during month. A few signs were replaced during month. Work was done for Fall Festival including signage, speaker installation as well as other projects done as usual for the May and Fall Festivals. New crosswalk was painted on Locksley Lane used by school children at their bus stop. Road crews are also working on a new storm pond facility for the existing and soon to be built maintenance facilities.

Council Liaison Report:

Councilman Peter Helt was absent and therefore no report was given.

Review of Prior Minutes:

Motion to approve the minutes was made by Dave Blais and seconded by Chair, Dawn Adair Johnson. Vote: All in favor.

III. Citizen Comments: Mary Jane Wilson, Elaine Dean, and David Adams with Van mar and Associates.

IV. Old Business

Mary Jane Wilson and Elaine Dean spoke on the recent results of the traffic count completed on Flower Avenue. Discussion was held about the 97.6% of drivers obeying the speed limit and it was decided to inform the Town's state police so that they can patrol that area occasionally but no further action will be taken at this time. A periodical check will be done.

Discussion was held on the State Highway's downtown plan for improvements including changing the sidewalks on the east side of downtown to make the sidewalks ADA compliant. The Streets and Roads Commission was overall pleased with the plan as it was presented. Storm drainage issues as well as parking issues will be greatly improved with this new design. The only issue could be a limited sight distance problem with the proposed decorative railing planned along the top section of the new sidewalks.

V. New Business

David Adams with Van Mar and Associates presented a plan to the Streets and Roads Commission about traffic and water plans for the proposed Rigler property annexation on Buffalo Road. The Commission felt that since this annexation is on the Mayor and Town Council's November agenda no action would be taken on the presented plan at this time since a decision has not been made if the annexation will be approved.

VI. Adjournment

The Chair made a motion to adjourn seconded by Vice Chair, Bryan Pelino.

The meeting was adjourned 8:18 pm.