

**Streets and Roads Commission
Meeting Minutes
June 25, 2009**

Commission members in attendance: Chair, Dawn Adair Johnson; Hon. Council member, Peter Helt; Bill Burke; Fred Goundry; Mark Moxley; and Tora Mahoney.

Special Guest: David Ricklis, the new town code/ordinance enforcement officer.

Citizens: None

- I. **Call to Order:** The meeting was called to order at 7:35 p.m.
- II. **Announcements & Administrative matters**

Notes from the Chair

The Chairperson is going to the Maryland Municipal League convention and will be attending a streets & roads seminar.

Department Report (presented by Moxley)

Moxley provided the Department Report: A traffic count was done on Rising Ridge Road between Deer Hollow Road and Meadow Field Court. The report indicted that there is a good amount of speeding at that area. Moxley presented this report to the police and troopers have been sent to the area and enforcement has been stepped up. Speed monitor machines will be placed in this area once school begins. A speed count will be done the week after school begins to ensure the most accurate results. Two crosswalks will be painted shortly. Mowing performed in various areas. Waste water plant road fixed and maintenance performed. Salt shed prepared for paving. Sidewalks and curb placed on Watersville Road. Three bad places of sidewalk on Rising Road and Park Ridge Drive were fixed. Had a meeting with the power company regarding the installation of additional Christmas wreaths. Carroll Avenue has a tree that has been a continuous problem—limbs/twigs fall in the street during every storm. Tree company will remove the tree, and trim trees on 2nd half on Summer Wood and Rising Ridge Run. Moxley is meeting with the homeowners' association regarding the tree trimming. Repainting the town municipal parking lot in sections. Repainting curbs on Ridge Side Drive.

III. Council Liaison Report

The Board of Education is likely to be successful in making children walk Rising Ridge Road, and/or crossing Rising Ridge Road. Moxley's Department will be installing one more crosswalk. The Chairperson asked if special signage has been erected, but Moxley assured her that proper signage is already there and that his department may be moving some of the existing signs for increased effectiveness.

IV. Review of Prior Minutes

April 23, 2009 Minutes: Helt moved to approve with no corrections; Goundry seconded the motion.

May 28, 2009 Minutes: One correction to be made. Mowed by contractor and trees removed as required by Carroll County. Helt moved to approve minutes with the correction; Moxley seconded the motion.

IV. Citizen Comments & Concerns

No citizens present at the meeting.

V. Old Business

Park Avenue: No specific public notice requirements exist regarding this issue, but the Commission will do its best to notify everyone. Still no updated plan received from SHA.

Main Street: Goundry has not seen any improvement regarding the speed of vehicles in the afternoon at school dismissal time. Moxley spoke to the police about the issue. He found out the following: If the yellow lights are on, cars can pass. The bus drivers are required to report cars that pass buses when the red lights are on. The Chairperson suggested that Goundry contact the school in an attempt to resolve the issue.

Miscellaneous Suggestions: Goundry suggested that meeting handouts be placed in the Streets & Roads Commission.

VI. New Business

Meet New Code Enforcement Officer and Discuss Issues

Welcome to Dave Ricklis the new code enforcement officer.

Main Street Parking Issue: Ricklis understands that enforcing the parking regulations is part of his duties. Ricklis has already met with the town business owners. There is a range of views regarding parking among the business owners. The Chairperson believes that there is a particular problem on nice weather Saturdays. The Chairperson recommends sending letters to the Main Street land owners. Ricklis has noted that the most egregious violations occur at the construction sites. The Chairperson recommended contacting the land owner regarding the construction parking issue and the tenant parking issues. Helt noted that Dan

Scranton is the construction manager. The Chairperson tasked Goundry to review the town's tenant parking space requirements within the Planning & Zoning Commission.

Basketball Hoops: Hoops in the street has been a concern to citizens. Ricklis has already been called to address the issue in the Nottingham neighborhood.

Event Ordinance: The Chairperson informed Ricklis that an event ordinance has been in the works and we are trying to get it on the books.

Any suggestions and guidance by Ricklis would be welcomed by the Commission.

Issues that Ricklis has faced in his first weeks include lawn maintenance issues and vandalism of foreclosed homes. There is no way to secure these properties. Perhaps the ordinances 85-6 and 85-7 need to be beefed up.

VII. Adjournment

The next meeting will be held on Thursday, July 23, 2009 at 7:30 p.m.

MOTION: Helt moved to adjourn the meeting. Seconded by Moxley. Vote: All in favor. The meeting was adjourned at approximately 8:38 p.m.

Respectfully Submitted by,

Tora Mahoney